

PRIO

Delivery Instructions

Delivery Guide at the Port of Açu



Instructions for issuing invoices for delivery of materials and equipment to the Açú Port:

	INVOICES ISSUED TO PRIO	INVOICES ISSUED TO OTHER RECIPIENTS GOING TO PRIO UNITS
TYPE OF OPERATION	Sale/Shipment of Rental/Service Provision/Containers, etc.	Shipments for servisse provision
RECIPIENT/DEPOSITOR	PRIO	Supplier/Third parties
ADDITIONAL INFORMATION	Legal provisions for taxation	<p>Material to be used in the provision of services in the field</p> <p>*IDENTIFY THE UNIT (POLVO, FRADE, TBMT, KING MAKER, NORBE VI OR ALBACORA LESTE) with sea shipment via B-Port at Açú Port, CNPJ (EIN) 08.056.030/0002-02 IE 86.756.927.</p> <p>Addresso: Via Projetada (parte) lote A12 S/N, Praia do Açú, São João da Barra – RJ, ZIP CODE 28.200-000</p>

Açú Port

Days and times available for delivery:

*Business days from Monday to Friday, at the following times:

- Morning period: 8:00 am to 11:00 am
- Afternoon period: 1:00 pm to 3:00 pm

* Assess availability in the scheduling system

Rules to access the B-port/Açú Port Complex facilities:

- Make a previous scheduling;
- All material must arrive unitized (on a pallet);
- Bring a copy of the access release, invoice, purchase order (for purchase items) and MSL (for third party items);
- Respect the scheduled date and time;
- Required clothing and PPE (driver/passenger/assistant);
 - Clothing: Long pants, long-sleeved shirt;
 - PPE: Helmet, safety glasses, safety boots, reflective vest;
- Participate, if requested, in a safety briefing;
- Respect the speed limit.

Attention:

- Failure to pay attention to/comply with access rules, documents, scheduling etc., will result in non-receipt/acceptance of the material, exempting PRIO from any charges for rescheduling, transportation etc.;
- All deviations identified in the delivery will be mapped and forwarded to the supply area, requester and supplier quality management area;
- Any deviations that cause additional operational costs to PRIO will be mapped and communicated to the areas requiring the material/service, aiming to evaluate the action to be taken with the supplier internally.

DELIVERY SCHEDULE Açu Port

Delivery schedules will be concentrated through the B-port Portal, and, when approved, are valid for access through both Prumo Logística and B-port entrances, where at the latter entrance the carrier will be forwarded to the appropriate delivery location.

Access link to the B-port Portal:
<http://bport.gridnet.com.br/agendamento>

Once registered, the supplier must choose the type of scheduling, as follows:

1. **OpenWMS:** For scheduling delivery of warehouse materials

Delivery window: weekdays from Monday to Friday, from 08:00 am to 4:00 pm

- e.g.: Sales materials originating from Purchase Order; Repair return; that require unitization.

2. **OpenGTP:** To schedule the delivery of third-party materials and items already unitized for shipment.

Delivery window: 24 hours (following the ship dates and delivery 01 day before the shipping date).

- e.g.: Containers, baskets, tanks etc.

Scheduling portal manual/instruction link:
<http://bport.com.br/portais-de-agendamento>

**If you have any questions or need further information,
please contact PRIO Logística.**

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